



# Healthier Lancashire and South Cumbria Integrated Care System (ICS) Monthly Programme Management Office (PMO) Briefing

Aug 2019

Version 1.0



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## 1. PMO Briefing Purpose

This briefing provides a monthly overview of the activities and highlights for each of the Healthier Lancashire & South Cumbria (HL&SC) ICS Portfolios to provide assurance and enable oversight for key stakeholders. The aim is to utilise the briefing as a conduit for communication and dialogue across all partners which form the HL&SC ICS.

## 2. ICS Board Key Messages

The Integrated Care System (ICS) Board provides leadership and development of the overarching strategy for Lancashire and South Cumbria, oversight and facilitation of delivery of sustainability, transformation and design of the future state of health and care.

The August 2019 ICS Board was an informal meeting and the key messages are currently in development. These will be circulated once received.

## 3. ICS Executive Summary

Executive Summary	August 19 Update
Commissioning Development	Work is progressing with commissioning workstreams to prioritise priorities, map workforce capacity and capture milestones, benefits and decisions. Outputs to date have been shared with COG and it has been agreed to broaden the exercise to also include Transformation workstreams. The PMO are supporting this. It is planned that outputs from this work will be considered at COG in September. In parallel with this work, and building on the commissioning development work, CCG Chairs and Chief Officers are continuing work to develop a roadmap for the continued development of the L&SC ICS and its constituent ICPs and neighbourhoods through to April 2021.
Finance & Estates	<ol style="list-style-type: none"> <li>1. ICS missed its control total by £940k in Q1 with a consequential loss of £1.41m PSF. Review of whole system's financial position, taking account of issues like mental health and the likely year end outturn to be assessed during August.</li> <li>2. Update to capital programme developed was agreed by the ICS Board and submitted on time on 15th July.</li> <li>3. Planning/finance system workshop held on 26th July to agree how the local LTP will be developed. Notes of the workshop and proposed action shared with participants on 6th August.</li> </ol>

## 4. ICS PMO Overview

**ICS PMO Team:** The PMO wishes a warm welcome to Tracy Ashworth who has recently been appointed to work alongside Denise Wyn-Jones as the ICS PMO Programme Managers. The Programme Managers have been assigned areas of work for support and guidance to the programme teams working on these areas. Please see the table below for further information:

Area (Portfolios & Programmes)	Commissioning/ Transformation	Programme Manager Assigned
<b>Cancer Services</b>	Both	<b>Denise</b>
<b>Out of Hospital</b>	Both	<b>Denise</b>
<b>Prevention</b>	Transformation	<b>Denise</b>
<b>Better Births (Maternity)</b>	Transformation	<b>Denise</b>
<b>Children &amp; Young People's Health</b>	Both	<b>Denise</b>
<b>Workforce , Leadership &amp; OD</b>	Enabler	<b>Denise</b>
<b>Communications &amp; Engagement</b>	Enabler	<b>Denise</b>
<b>Estates</b>	Enabler	<b>Denise</b>
<b>Acute &amp; Specialised Services</b>	Both (Links to planned care)	<b>Tracy</b>
<b>Planned Care</b>	Both (links to A&SS)	<b>Tracy</b>
<b>Urgent &amp; Emergency Care</b>	Both	<b>Tracy</b>
<b>Mental Health, LD &amp; Autism</b>	Both	<b>Tracy</b>
<b>Finance – Collaborative Services</b>	Transformation	<b>Tracy</b>
<b>Population Health Management</b>	Both & Enabler	<b>Tracy</b>
<b>Digital</b>	Enabler	<b>Tracy</b>
<b>Medicines Management</b>	Transformation	<b>Tracy</b>

**ICS Strategic Plan Development:** Partners are working towards the national submission of the ICS strategic plan on the 27<sup>th</sup> September 2019. Two system wide events have been held so far with representatives from across the ICS to develop a common set of assumptions that each of the organisations plans will include. ICP leads and ICS programme leads have been drafting and compiling their responses to support the development of the plan, with ongoing fortnightly calls in place to maintain the dialogue and updates.

The Clinical Congress has been confirmed for the 26<sup>th</sup> September to bring together clinical leaders from across Lancashire & South Cumbria to build upon existing engagement and plans within ICPs and neighbourhoods to consolidate the clinical element of the strategy. Invites will initially be distributed via the ICS Care Professionals Board and ICP strategic leads to cascade throughout the clinical community.

**Healthier Lancashire & South Cumbria Programme Delivery Plan:** The priorities and framework for the HLSC Programme Delivery Plan were presented at the July Accountable Officer and Chief Executive Officer meeting for approval. Clinical priorities and ‘best value’ schemes will be scoped over the coming months and agreed with system leaders. This will be led through the Portfolio Management Group and membership reviewed accordingly.

**Governance:** A set of recommendations following the review of the ICS governance were presented to the ICS Board in July. A subsequent meeting was held with Non-Executive Directors to review the recommendations which have been further refined in advance of a decision at the September ICS Board meeting. Additionally ICPs were asked to provide feedback to support the development of the final draft of the recommendations.

**Quality:** There has been a short delay with the ICS Quality Impact Assessment proposal, however, this will be shared with the ICS Care Professionals Board members during August 2019, instead of July 2019 as planned.

**Integration:** The Lancashire & South Cumbria PMO network meeting during August was cancelled due to leads coming together for the ICS strategy development session. The September meeting is still scheduled as planned and an update will be provided in the September briefing.

**Smartsheet:** Medicines Management Programme has now been added to the Smartsheet workspace and updates will be included within the Annex 1. Highlight reports from September 2019. Programme Dashboards are also being produced to provide a live plan on a page for each of the ICS programmes.

**Smartsheet Training:** The current schedule of dates for Smartsheet training is included within the table below:

Training	Training Content	Date & Time
Beginner	Intro, Core PMO requirements – overview	27/08/19 -9.30-11.00
Intermediate	Storing docs, Audit trails, Reports	09/09/19 -9.30-11.00
Advanced	Automation - Alerts, Links	13/09/19 -14.00-15.30

For any Smartsheet queries, or for anyone interested in booking onto Smartsheet training sessions, please e-mail [mlcsu.lsc-ics.pmo@nhs.net](mailto:mlcsu.lsc-ics.pmo@nhs.net)

## 5. ICS Programme Workplan Schedule

**Scheduling:** An ICS programme workplan schedule has been established for all ICS programmes to support forward planning at ICS meetings. A more detailed live schedule is contained within Smartsheet to capture the workflow for ICS programmes.

A summary of the programme workplan schedule for the upcoming month has been included below:

Programme	Product	Meeting/s	Purpose	Planned Month for Completion
Urgent & Emergency Care	Urgent & emergency Care Strategy	Joint Committee of CCG's	Approval	September 2019
Planned Care	Prioritised list of pathways	Joint Committee of CCG's	Approval	September 2019

## 6. Communication & Engagement

The ICS Communications & Engagement Team maintain the Healthier Lancashire & South Cumbria website; <https://www.healthierlsc.co.uk/> which is kept up to date with the latest news and events.

There is also a monthly newsletter which provides a summary of the latest good news stories and case studies from across the ICS and its five local partnerships. The latest Newsletter is available here: [Healthier Lancashire & South Cumbria Newsletter](#).

## 7. Next Month Priorities

- The Portfolio Management Group in September will be a workshop to work through the system priorities agreed, and discussions about how these are scoped and established as programmes through the HLSC Programme Delivery Plan. The ICS Executive Director of Transformation and ICS PMO will be working with programme teams, the Chief Executive Officers and Accountable Officers to launch the programmes and their leadership.
- Development of the Healthier Lancashire & South Cumbria Strategy is ongoing with NHSE/I regional checkpoint, and system peer reviews taking place during September. Common assumptions will be finalised and cascaded once agreed amongst system leaders.
- Final governance review recommendations to be reviewed by the ICS Board.
- ICS Quality Impact Assessment proposal development to be shared with ICS Care Professionals Board representatives and Directors of Nursing.

## 8. Contact Us

The mailbox address for the Healthier Lancashire & South Cumbria ICS Programme Management Office is: [mlcsu.lsc-ics.pmo@nhs.net](mailto:mlcsu.lsc-ics.pmo@nhs.net)

**Please do not hesitate to contact us if you have any queries with regards to the content of this document.**